

ACADEMIC EXPECTATIONS

Free WiFi on-campus

You can log into the College's secure WiFi when using your own computer or phone on-campus once you have setup your login details with the Office Manager, Karen Cairney.

Access to Learning Materials

All students use Moodle (the online learning platform) to access course information.

You can access the Moodle from any computer, tablet or smartphone with an internet connection by going to www.gsc.ac.nz/moodle2/

Important Dates in the Academic Calendar

You will notice that the year is split into two semesters, with 12 teaching weeks in each semester, and courses are completed each semester.

Teaching periods

Three hours of lectures are scheduled for a course each week, usually made up of one single lecture and one double (2 hour) lecture - although there can be exceptions. Lectures are normally 1 hour in duration.

Access to Library Resources

As a student enrolled at the College you are eligible to:

- Visit the Colin Library in person
- Use the online library catalogue system that is accessed via the internet <https://gsc.on.worldcat.org/discovery>

To find out what's on offer talk to the librarian during the opening hours on telephone 09 361 1053, or email the library@gsc.ac.nz

Compulsory Attendance

GSC expects all on-campus students to attend all lectures and engage in all class activities and distance students to do all on-line tasks in the week they are set. Lecturers marks the attendances of all students.

A minimum attendance of 80% is required in order to pass a course, regardless of the marks received for graded assessments.

The minimum 80% attendance rule is:

On-campus students must attend at least 29 hours of lectures i.e. absent *no more* than 7 hours – each course has 36 hours of lectures.

Distance students must complete at least 10 weekly online tasks i.e. miss *no more* than 2 weeks – each course has 12 weeks of tasks.

Weekly Online Tasks

All students are expected to put time into completing the weekly tasks set by the lecturer. *For distance students* attendance is met by completing the online tasks each week, during the week specified.

Workload Requirements

Study Plan: Spend 10 hours a week for each course:

- **3 hours lectures each week for on-campus students. Distance students spend 3 hours reading, completing all online tasks**

PLUS:

- **Expect to spend 7 hours each week on personal study incl. completing assessment tasks**

Course syllabus and due dates

Lecturers provide students a course syllabus on the first day of lecturers as part of the Course Unit Booklet. It outlines course goals, learning outcomes, a description of all graded assessment work with due dates and a list of recommended readings.