



2021

TE KUPENGA - CATHOLIC THEOLOGICAL COLLEGE

for the Catholic Institute of Sydney
a Member Institute of the Sydney College of Divinity
+64 9 3611053 www.ctc.ac.nz

Edumis Provider Code 8717 registered as Good Shepherd College – *Te Heparā Pai*

APPLICATION FOR ADMISSION

You **MUST** complete **ALL** sections of this form & **SIGN** it on page 4.
Print your answers clearly in pen.

Return to:

Te Kupenga – Catholic Theological College
PO Box 3440
AUCKLAND 1140



Personal Details

PRINT YOUR FULL LEGAL NAME:

Family Name: _____

Given Names: _____

Preferred First Name: _____

Previous name(s) known by: _____

Preferred Title (Please specify): _____

Date of Birth:
day month year

Gender: Female Male

Permanent Address: _____

_____ Postcode: _____

Home phone: (h) _____

Work phone: (w) _____

Mobile: _____

Email: _____

Term Time address (if different from permanent address)

_____ Postcode: _____

Phone: _____

Please note you are required to notify the College of any change in your contact details.

Personal Details (continued)

Postal address:

Same as Permanent Address

Same as Term Time Address

Other

If you ticked "Other" please write your Postal Address:

_____ Postcode: _____

Next of Kin

Name of Next of Kin:

Address of Next of Kin: _____

Postcode: _____ Country: _____

Phone: _____ Mobile: _____

Email: _____

Relationship to you: _____

Emergency Contact Person

(if different from next of kin)

Name: _____

Phone: _____ Mobile: _____

Email: _____

Relationship to you: _____

Ethnicity

Please tick the ethnic group you belong to.
You may tick up to three boxes which apply to you.

- | | | |
|-------------------------|--------------------------|-----|
| NZ European/Pakeha | <input type="checkbox"/> | 111 |
| New Zealand Māori | <input type="checkbox"/> | 211 |
| Samoan | <input type="checkbox"/> | 311 |
| Cook Island Māori | <input type="checkbox"/> | 321 |
| Tongan | <input type="checkbox"/> | 331 |
| Niue | <input type="checkbox"/> | 341 |
| Tokelauan | <input type="checkbox"/> | 351 |
| Fijian | <input type="checkbox"/> | 361 |
| Other Pacific Peoples * | <input type="checkbox"/> | 371 |
| British/Irish | <input type="checkbox"/> | 121 |
| Dutch | <input type="checkbox"/> | 122 |
| Greek | <input type="checkbox"/> | 123 |
| Polish | <input type="checkbox"/> | 124 |
| South Slav | <input type="checkbox"/> | 125 |
| Italian | <input type="checkbox"/> | 126 |
| German | <input type="checkbox"/> | 127 |
| Australian | <input type="checkbox"/> | 128 |
| Other European * | <input type="checkbox"/> | 129 |
| Filipino | <input type="checkbox"/> | 411 |
| Cambodian | <input type="checkbox"/> | 412 |
| Vietnamese | <input type="checkbox"/> | 413 |
| Other Southeast Asian * | <input type="checkbox"/> | 414 |
| Chinese | <input type="checkbox"/> | 421 |
| Indian | <input type="checkbox"/> | 431 |
| Sri Lankan | <input type="checkbox"/> | 441 |
| Japanese | <input type="checkbox"/> | 442 |
| Korean | <input type="checkbox"/> | 443 |
| Other Asian * | <input type="checkbox"/> | 444 |
| Middle Eastern | <input type="checkbox"/> | 511 |
| Latin American | <input type="checkbox"/> | 521 |
| African | <input type="checkbox"/> | 531 |
| Other * | <input type="checkbox"/> | 611 |
| Not Stated | <input type="checkbox"/> | 999 |

* Please specify if you have ticked:
"Other Pacific Peoples" "Other European"
"Other Southeast Asian" "Other Asian" or "Other"

Iwi:

If you identified as New Zealand Māori above, what is the name of your iwi (tribe or tribes) and rohe?

You may enter more than one iwi. If you do not know your iwi, please enter "Don't Know".

Iwi:

Rohe (iwi home area):

Iwi:

Rohe (iwi home area):

Iwi:

Rohe (iwi home area):

Citizenship and Residency

Country of Birth: _____

Are you a *New Zealand* or *Australian* citizen?

New Zealand Citizen Yes No

Australian Citizen Yes No

Are you a *New Zealand* or *Australian* Permanent Resident?

New Zealand Permanent Resident Yes No

Australian Permanent Resident Yes No

If you are **NOT** a New Zealand or Australian citizen or Permanent Resident go to the **International Students** Section below)

(For dual citizenship, specify the country of citizenship of the passport used to enter New Zealand)

You **MUST** provide evidence of citizenship and/or permanent residency to qualify as a domestic student. This means you must provide **one** of the following:

- Birth certificate
- New Zealand passport
- Australian passport
- Statement of Whakapapa, including date of birth, countersigned by a kaumatua.
- Certificate of citizenship or letter of confirmation
- Proof of NZ or Australian permanent residency

During your enrolment in this qualification are you resident?

In New Zealand Overseas

International Students

What is the country of citizenship shown in your passport?

Passport Number: _____ Expiry Date: _____

Are you on a study visa? Yes No

Are you on a work visa? Yes No

Visa valid until: _____

Do you hold current medical insurance? Yes No

Insurance valid until: _____

International students MUST bring their passport, visa & insurance documentation with them when they enrol.

Prior Activity

What was your MAIN activity or occupation in New Zealand at 1 October **last year**? You may tick only ONE box.

- | | | |
|---|--------------------------|----|
| Secondary school student | <input type="checkbox"/> | 01 |
| Non-employed or beneficiary (excluding retired) | <input type="checkbox"/> | 02 |
| Wage or salary worker | <input type="checkbox"/> | 03 |
| Self-employed | <input type="checkbox"/> | 04 |
| University student | <input type="checkbox"/> | 05 |
| Polytechnic or Institute of Tech. student | <input type="checkbox"/> | 06 |
| House-person or retired | <input type="checkbox"/> | 08 |
| Overseas (irrespective of occupation) | <input type="checkbox"/> | 09 |
| Private training establishment student | <input type="checkbox"/> | 11 |
| Wānanga student | <input type="checkbox"/> | 12 |

Academic Information

Secondary Level

What was the name of the last secondary school you attended? (State "overseas" if applicable)

What was your last year at secondary school?

What is the highest level of achievement you hold from a secondary school? Your highest achievement may be a "traditional" award such as School Certificate, or you may have achieved a number of credits or a National Certificate at a certain level on the National Qualifications Framework. Your NZQA Record of Learning shows you how many credits you have. Tick only **ONE** box.

- | | | |
|---|--------------------------|----|
| No formal secondary qualifications | <input type="checkbox"/> | 00 |
| 14 or more credits at any level | <input type="checkbox"/> | 11 |
| NCEA Level 1 or School Certificate | <input type="checkbox"/> | 12 |
| NCEA Level 2 or 6 th Form Certificate | <input type="checkbox"/> | 13 |
| NCEA Level 3 or Bursary or Scholarship | <input type="checkbox"/> | 15 |
| University Entrance ** | <input type="checkbox"/> | 14 |
| Overseas qualification *
(includes International Baccalaureate
& Cambridge exams) | <input type="checkbox"/> | 09 |
| Other * | <input type="checkbox"/> | 98 |
| Not known | <input type="checkbox"/> | 99 |

*Please specify if "Overseas qualification" or "Other"

** University Entrance attained from 2014 onwards is higher than NCEA Level 3 as it is one of the requirements that must be met to attain UE.

Tertiary Level

Will this be your **first** year enrolled at a University, Polytechnic, Institute of Technology, College of Education, Private Training Establishment, or Wānanga either in New Zealand or overseas since leaving school?

(Do not include enrolments in STAR, community or hobby classes.)

Yes No

If you answered "No", please enter the name of the institution you studied at and year of your **first** enrolment.

Name _____

Year of first enrolment

If you have completed one or more tertiary qualification enter the name of the highest level qualification.

Name: _____ Level: _____

Are you currently studying elsewhere?

Yes No

If Yes, complete the following:

Institution: _____

Course Name: _____

Part-time Full-time

Have you previously been admitted into a Member Institution of the Sydney College of Divinity?

Yes No

If Yes, where and when? _____

Student Loan

Do you currently have, or will you have, a Student Loan this year?

Yes No

Recognition of Prior Learning

Would you like to apply for credit for previous study?

Yes No

If Yes, you need to include a certified transcript of previous study.

English Proficiency

Is English your first language?

Yes No

If No, what is your first language? _____

(If English is not your first language, you may be required to complete an IELTS test)

Have you completed an English language proficiency test?

Yes No

Name of English Language Test completed: _____

Test Date: _____ Test Score: _____

Please provide the original test results or a certified copy.

Additional Information

Do you live with the effects of significant injury, long term illness, or disability?

(The information you supply is confidential)

Yes No

If Yes, please indicate.

Hearing Learning

Mobility Vision

Medical Other

If Other, please describe: _____

Are you eligible for Fees-Free study?

Yes No

Check at <https://www.feesfree.govt.nz>

Study

Students – check you have included:

Please indicate which programme you are seeking admission into:

- Bachelor of Theology
 Graduate Diploma in Theology

- Birth Certificate or Passport (certified copy)
 Passport size photograph
 Evidence of residency (if required)
 Academic Transcripts – secondary and / or tertiary
 Academic Transcripts – seeking credit for previous study
 IELTS Test Results (if required)
 Course enrolment form
 Student Support Questionnaire
 Sydney College of Divinity application form (sent to Australia)
 \$100 deposit
 Student Contract form

Do you intend to study:

- On campus Full-time
 By distance Part-time

Please send certified copies of original documents All documents must be certified by a person authorized to certify or a College staff member.

Use of Information and Privacy Statement –GSC/CTC collects and stores information from this form to:

- . manage the business of the College (including internal reporting & administrative processes).
- . comply with the requirements of the Education Act 1989 & other legislation relating to maintenance of records & accountability for funding.
- . supply information to government agencies & other organisations as set out below for statistical and administrative reasons.

The College supplies data collected on this form to government agencies, including: the Ministry of Education, New Zealand Qualifications Authority, Tertiary Education Commission, Ministry of Social Development (StudyLink) in relation to student loans & allowances, Immigration NZ (a branch of the Ministry of Business) for those who are not New Zealand citizens or permanent residents, and agencies who support particular students through scholarships, payment of fees or other awards (if you are a recipient of one of these awards).

Those agencies use the data supplied from tertiary education organisations to:

- . administer the tertiary education system, including allocating funding
- . develop policy advice for government
- . conduct statistical analysis and research.

Your personal details (name, date of birth, gender & residency) as entered on this form will be included in the National Student Index & may be used in an authorized information matching programme with the New Zealand Birth Register.

The Ministry of Education may supply data collected on this form to Statistics New Zealand for the purposes of integrating data with data collected by other government agencies, subject to the provisions of the Statistics Act 1975. Integrated data is used for the production of official statistics, to inform policy advice to government & for research purposes.

When required by law, the College releases information to Government agencies such as the New Zealand Police, Department of Justice, Ministry of Social Development, and the Accident Compensation Corporation (ACC).

Information collected on this form may be supplied to other educational organisations for the purpose of verifying academic records.

In signing this enrolment form you authorize such disclosure on the understanding that the College will observe the conditions governing the release of information, as set out in the Privacy Act 1993, the Education Act 1989 & other relevant legislation. You may see any information held about you and amend any errors in that information. To do so, contact the Registrar.

Fees – In signing this enrolment form you undertake to pay all fees as they become due, and to meet any late fees and collection charges associated with debt recovery. The College's policy on withdrawal and refund of fees may be obtained from the Registrar.

Rules – In signing this enrolment form you undertake to comply with the published rules and policies of the College with regard to attendance, withdrawal, academic integrity and progress, conduct & use of information systems.

Declaration – I declare that to the best of my knowledge all the information supplied on and with this enrolment form is true & complete. I agree to abide by the conditions described above, & I consent to the disclosure of personal information as described above.

Signature: _____

Date: ____/____/____

PLEASE MAKE SURE THAT YOU SIGN YOUR ENROLMENT FORM HERE

If you have an a National Student Index number (also known as the "NSN" or NZQA Record of Learning number), please write it here:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------

OFFICE USE ONLY

Documentation Received ____/____/____

Approved Dean of Studies

Application form	<input type="checkbox"/>	Birth Certificate / Passport	<input type="checkbox"/>
SCD Application form	<input type="checkbox"/>	Evidence of residency Required Y/N	<input type="checkbox"/>
Course enrolment form	<input type="checkbox"/>	Passport size photograph	<input type="checkbox"/>
Student Support Questionnaire	<input type="checkbox"/>	Academic Transcripts - secondary/tertiary	<input type="checkbox"/>
Student Contract	<input type="checkbox"/>	Academic Transcripts - for credit	<input type="checkbox"/>
\$100 deposit	<input type="checkbox"/>	IELTS test results Required Y/N	<input type="checkbox"/>
Follow-up request sent: ____/____/____			